

# Sample Notice of Appeal

IN THE CIRCUIT COURT FOR \_\_\_\_\_, MARYLAND  
[state the county or Baltimore City]

\_\_\_\_\_  
[plaintiff's name]

Plaintiff,

Case No. \_\_\_\_\_

v.

\_\_\_\_\_  
[defendant's name]

Defendant.

## NOTICE OF APPEAL

\_\_\_\_\_ notes an appeal to the Court of Special  
[appealing party's name]

Appeals in the above-captioned action.

\_\_\_\_\_  
[signature]

## CERTIFICATE OF SERVICE

I HEREBY CERTIFY that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy of the foregoing  
 Notice of Appeal was served, by \_\_\_\_\_  
[state method of service, e.g., first class mail, hand delivery, certified mail or other]

ON: \_\_\_\_\_  
[give name and address of all parties, in the case or their attorneys if represented by counsel, to be served]

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
[your signature & address]

\_\_\_\_\_

\_\_\_\_\_

# Certificate of Service Form

## CERTIFICATE OF SERVICE

I HEREBY CERTIFY that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy  
[month] [year]

of the foregoing \_\_\_\_\_  
[name of document]

was served by (check one)

- 1. hand;
- 2. first-class mail, postage prepaid;
- 3. certified mail; or
- 4. other \_\_\_\_\_  
[specify]

on the following: [give name(s) and complete addresses of all *parties* in the case, or their attorneys if represented by counsel, to whom the document was served upon]

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\_\_\_\_\_  
[your signature]

\_\_\_\_\_  
[your address]

\_\_\_\_\_