



Addendum No. 1
MJUD Master Contract – Cable & Wiring Materials & Services
Project No. K23-0054-29

12/14/2022

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Clarifications:

- C1. Delete:** Events: Close Date & Intent to Bid Date: January 20, 2023, 4:30 PM EST
Replace with: Events: Close Date & Intent to Bid Date: February 3, 2023, 4:30 PM EST

Questions:

- Q1.** The RFP states that the AOC may not issue a PORFP for projects under 10k. Who is to determine what the number of hours and quantity of materials are needed? Are these projects going to be on a time and material basis?
- A1.** In accordance with Section II.C.1.a. of the RFP, the AOC will make a single award for one (1) year for any required goods and/or services with an anticipated value of \$10,000.00 or less for each project by region (i.e., I-IV) for a total of four (4) awards. For each subsequent Contract year, the AOC will issue a Purchase Order Request for Proposals (PORFP) to make a single award for any required goods and/or services with an anticipated value of \$10,000.00 or less for each project by region. Judicial Information Systems (JIS) personnel will estimate pricing for each project, and if less than \$10,000.00, will contact the Program Manager for the firm receiving the single award for the applicable service region to conduct a site visit (as applicable) and provide a quote for a fixed price.
- Q2.** In RFP Section II Materials 4.e. it states that the Offerors are not eligible to use the MJUD tax exception status. Is MJUD going to pay taxes on the materials and other services ordered by the Offeror to complete a project?
- A2.** Yes, invoices for materials shall be inclusive of the total cost (i.e., materials and taxes).
- Q3.** In RFP Section II Materials 4.c. It states that no fees or mark-ups will be allowed on materials. How will the Offeror cover administrative fees associated with the process of putting together a materials list, inventories, and delivery to the job sites, not to mention storage if required? This not normal in the contracting industry.
- A3.** Offerors shall build project overhead into their fully loaded hourly ceiling rates. In addition, Section III.C.3.b.(6). of the RFP defines the Program Manager and Project Manager labor categories, which includes planning and production of contract activities (i.e., development of work breakdown, structures, charts, tables, graphs, major milestone calendars, etc.). The requirements for materials are consistent with the active Department of Information Technology (DoIT) contract for Cable & Wiring Materials & Services BPO #060B640043 awarded 10/19/2016.

All addenda will be incorporated into the final contract documents and will be binding on all Bidders/Offerors responding to this solicitation. Each Bidder/Offeror submitting a bid/proposal must acknowledge receipt of all addenda on the Procurement Portal; failure to acknowledge addenda may result in the rejection of the bid/proposal.

If you have any questions regarding this addendum, please contact me at (410) 260-1421 or email me at lauren.sands@mdcourts.gov

Lauren Sands
Procurement Officer



Addendum No. 2
MJUD Master Contract – Cable & Wiring Materials & Services
Project No. K23-0054-29

01/03/2023

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Clarifications:

- C2. Delete:** Attachment E – Bid/Price Proposal Form
Replace with: Attachment E – Bid/Price Proposal Form – Revision 1
- C3. Delete:** RFP Section III.C.3.(6).ii.
Replace with: Program Manager shall have four (4) years of related experience in program or project management.

Questions:

- Q4.** RFP Section III.C.3.(3).: Inside/Outside plant tech III is not on the attachment E price sheet, however the Inside/Outside tech II appears twice for base and subsequent option years, please advise?
- A4.** Please see Addendum 2, C2.
- Q5.** RFP Section III.C.3.(6).ii.: Should "Project Manager" read "Program Manager"?
- A5.** Please see Addendum 2, C3.
- Q6.** RFP Section III.C.5.(4).: Is the AOC requesting custom factory color match for items mentioned for some specific projects or all projects? (Standard color options are very limited, custom colors would have long lead times and minimum quantity requirements.)
- A6.** Every attempt at color matching is required for all projects. If this will cause significant delays or increase costs, the AOC will, in conjunction with site requestor and vendor, approve any standard color options upon completion of the site survey.
- Q7.** RFP Section III.C.7. Please define the difference between the 1-year warranty and the 90 day repair noted in RFP Section III.C.6.a.(3)
- A7.** RFP Section III.C.7. is in regards to any system installed on a project under the contract. RFP Section III.C.6.a.(3). is in regards to testing fiber on a project under the contract that is installed and any signal loss that happens within ninety (90) days.

All addenda will be incorporated into the final contract documents and will be binding on all Bidders/Offerors responding to this solicitation. Each Bidder/Offeror submitting a bid/proposal must acknowledge receipt of all addenda on the Procurement Portal; failure to acknowledge addenda may result in the rejection of the bid/proposal.

If you have any questions regarding this addendum, please contact me at (410) 260-1421 or email me at lauren.sands@mdcourts.gov

Lauren Sands
Procurement Officer

Attachment E - Bid/Price Proposal Form - Revision 1

K23-0054-29- MJUD Master Contract: Cabling & Wiring Materials & Service

Offerors must complete every available/applicable cell (shaded). If labor rates are the same for normal hours, after hours, weekends, and holidays, Offerors must still complete every cell. Offerors shall duplicate this Attachment E and submit for each region for which they are proposing as required by the Procurement Portal. Offerors may propose different rates for each region.

Offeror Name:	
Offeror Address:	
Offeror Telephone No.:	
Offeror Email:	
Federal Tax Identification No.:	
MBE: <input type="checkbox"/> YES <input type="checkbox"/> No	If Yes, MBE Certification No.:
VSBE: <input type="checkbox"/> YES <input type="checkbox"/> No	If Yes, VSBE Certification No.:

Base Year				
Line Number	Position (Normal Business Hours)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
1.0	Inside/Outside Plant Technician I	300		\$0.00
1.1	Inside/Outside Plant Technician II	300		\$0.00
1.2	Inside/Outside Plant Technician III	600		\$0.00
1.3	Inside/Outside Plant Lead	80		\$0.00
1.4	Program Manager	80		\$0.00
1.5	Project Manager	200		\$0.00
Line Number	Position (After Hours, Weekends, and Holidays)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
1.6	Inside/Outside Plant Technician I	100		\$0.00
1.7	Inside/Outside Plant Technician II	100		\$0.00
1.8	Inside/Outside Plant Technician III	200		\$0.00
1.9	Inside/Outside Plant Lead	40		\$0.00
1.10	Program Manager	40		\$0.00
1.11	Project Manager	60		\$0.00
Option Year 1				
Line Number	Position (Normal Business Hours)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
2.0	Inside/Outside Plant Technician I	300		\$0.00
2.1	Inside/Outside Plant Technician II	300		\$0.00
2.2	Inside/Outside Plant Technician III	600		\$0.00
2.3	Inside/Outside Plant Lead	80		\$0.00
2.4	Program Manager	80		\$0.00
2.5	Project Manager	200		\$0.00
Line Number	Position (After Hours, Weekends, and Holidays)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
2.6	Inside/Outside Plant Technician I	100		\$0.00
2.7	Inside/Outside Plant Technician II	100		\$0.00
2.8	Inside/Outside Plant Technician III	200		\$0.00
2.9	Inside/Outside Plant Lead	40		\$0.00
2.10	Program Manager	40		\$0.00
2.11	Project Manager	60		\$0.00
Option Year 2				
Line Number	Position (Normal Business Hours)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
3.0	Inside/Outside Plant Technician I	300		\$0.00
3.1	Inside/Outside Plant Technician II	300		\$0.00
3.2	Inside/Outside Plant Technician III	600		\$0.00
3.3	Inside/Outside Plant Lead	80		\$0.00
3.4	Program Manager	80		\$0.00
3.5	Project Manager	200		\$0.00
Line Number	Position (After Hours, Weekends, and Holidays)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
3.6	Inside/Outside Plant Technician I	100		\$0.00
3.7	Inside/Outside Plant Technician II	100		\$0.00
3.8	Inside/Outside Plant Technician III	200		\$0.00
3.9	Inside/Outside Plant Lead	40		\$0.00
3.10	Program Manager	40		\$0.00
3.11	Project Manager	60		\$0.00
Option Year 3				
Line Number	Position (Normal Business Hours)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
4.0	Inside/Outside Plant Technician I	300		\$0.00
4.1	Inside/Outside Plant Technician II	300		\$0.00
4.2	Inside/Outside Plant Technician III	600		\$0.00
4.3	Inside/Outside Plant Lead	80		\$0.00
4.4	Program Manager	80		\$0.00
4.5	Project Manager	200		\$0.00
Line Number	Position (After Hours, Weekends, and Holidays)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
4.6	Inside/Outside Plant Technician I	100		\$0.00
4.7	Inside/Outside Plant Technician II	100		\$0.00
4.8	Inside/Outside Plant Technician III	200		\$0.00
4.9	Inside/Outside Plant Lead	40		\$0.00
4.10	Program Manager	40		\$0.00
4.11	Project Manager	60		\$0.00
Option Year 4				
Line Number	Position (Normal Business Hours)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
5.0	Inside/Outside Plant Technician I	300		\$0.00
5.1	Inside/Outside Plant Technician II	300		\$0.00
5.2	Inside/Outside Plant Technician III	600		\$0.00
5.3	Inside/Outside Plant Lead	80		\$0.00
5.4	Program Manager	80		\$0.00
5.5	Project Manager	200		\$0.00
Line Number	Position (After Hours, Weekends, and Holidays)	Qty. (hrs.)	Unit Price (Per Hour)	Total Price
5.6	Inside/Outside Plant Technician I	100		\$0.00
5.7	Inside/Outside Plant Technician II	100		\$0.00
5.8	Inside/Outside Plant Technician III	200		\$0.00
5.9	Inside/Outside Plant Lead	40		\$0.00
5.10	Program Manager	40		\$0.00
5.11	Project Manager	60		\$0.00
6.0	TOTAL (Offeror shall enter this price in the request Total Price field in the Procurement Portal for the applicbale region)			\$0.00