



Administrative Office of the Courts

Operations Division

Addendum No. 3

JIS COA Webcasting Services

K19-0029-29

September 6, 2018

This Addendum is being issued to amend and clarify certain information contained in the above named small procurement RFP. All information contained herein is binding on all Offerors who respond to this small procurement RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been **underlined** and language deleted has been marked with a ~~strikeout~~ (ex. language deleted).

2.2 Contractor Minimum Requirements

2.2.1 The Contractor Webcasting Requirements:

- a) The stream service should remain on our current Ustream/IBM Cloud Video account.
- b) The stream must allow up to 1080p HD Broadcasting (up to 6Mbps).
- c) The stream must allow multiple bitrates, down to 128Kbps.
- d) The stream must allow viewing via mobile devices (iOS, Android, Windows Mobile).
- e) The stream must allow embedding on the Maryland Judiciary's website, without any branding from the provider. The stream (and archive file) must appear as though it is coming directly from the Maryland Judiciary. The stream (and archive file) must not appear on any outlet other than the Maryland Judiciary's website.
- f) The stream must allow for unlimited bandwidth/viewers. The Maryland Judiciary projects an average of 300 users per stream, with a few streams per year bringing in a larger volume of traffic. The typical monthly streaming schedule would be 20x 1hour streams per month. Higher number of streams in June and December.
- g) The service provider must provide a web based administrative interface that allows stream administrators to configure streaming options as well as retrieve current & historical stream statistics.
- h) The stream must auto archive and be immediately available for viewing after the live stream has completed. The Maryland Judiciary anticipates providing links to these archives for on-demand viewing.
- i) The service provider must support receiving output streams from an Elemental Live encoder.

- j) Pricing should consider 24x7 service availability and include customer support options.
- k) **The contractor shall provide any training and knowledge transfer of any service upgrades or configuration changes.**

~~2.2.2 Support/Maintenance:~~

- a) ~~Maintenance, repair, and loaner equipment for the existing system and upgraded replacements including:~~
 - a. ~~Elemental Live~~
 - b. ~~Audio Console~~
 - e. ~~Switching Console~~
 - d. ~~Cameras~~
 - e. ~~Converters~~
 - f. ~~Wiring~~
 - g. ~~Monitors~~
 - h. ~~UPS~~
 - i. ~~Matrix~~
 - j. ~~Biamp~~

- b) ~~Technical support with video recording, streaming, and archiving.~~

Date Issued: September 6, 2018

Issued by: April Molley, Procurement Officer