



Administrative Office of the Courts

Operations Division

Addendum #1

Request for Proposals

K19-0079-25G

Mediator Case Discussion Facilitator

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

1. Revise Attachment E- Price Proposal Form

Offerors shall submit a detailed price proposal in the format provided below. All initial and ongoing fees shall be included and clearly detailed. Offerors shall add additional line items as necessary to complete the project as outlined in the RFP.

Deliverables	Cost
Implementation & Planning Fee (*100 hours x _____ hourly rate)	\$ _____
Price per Case Discussion Group Session (\$_____per meeting x *11 <u>12 sessions</u>)	\$ _____
Estimated refreshments cost for first case discussion group session (\$_____ per person x <u>*10 people</u>)	\$ _____
	\$ _____

Total Evaluated Price	
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*Estimated hours/sessions/people for evaluation purposes only, and do not constitute billing basis.

Submitted by Authorized Signature:
Date:
Print Name and Title:
Company Name:
Company Address:
FEIN #
Telephone #

Issued By: Whitney Williams

Procurement Officer

4/10/19