Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the

Request for Proposals (RFP) K21-0015-29A

Java Engineer Analyst

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Summary Statement it says in bold that "Offerors may submit up to two candidate resumes for consideration." In Section 3 – Proposal Format, there is no mention of where to include the resumes in the proposal response. Where does the State want the resumes presented?

    Response: Please include the resumes(s) in Volume I- Technical Proposal.

2. Question: Purpose and Summary there is mention that "The AOC reserves the right to make additional awards of like staff as awarded within the Contractor pool during the life of the contract at the proposed labor rates." Are the resumes submitted in response to this solicitation for a Contractor pool or for assignment to a specific project?
    Response: For the purposes of this RFP, one (1) resource is being sought. Over the life of the contract, the AOC reserves the right to make additional awards of like staff.

3. Question : The Offeror shall include information on experience with similar engagements." Does the State want the vendor's experience providing staff augmentation services? Since the "candidate must support currently deployed internal and external applications and be able to design, develop and implement scalable and complete applications," there is not enough information to respond specifically to the applications the resource might work on.
    Response: Please provide candidates expertise specific to JAVA Engineering/Analyst role.

4. Question: Provide three (3) current customer references where the customer is similar in size to the RFP scope." Is the State looking for customer references in which the vendor has provided one resource capable of supporting internal and external applications and perform end-to-end development?
Response: Yes.

5. Question "The Offeror has the financial capacity to provide the goods and/or services, as described in its proposal." The requirement to provide profit and loss and balance sheets for two years seems a bit excessive when vendors are providing a single resource. Would the State be willing to accept a Dun & Bradstreet report?
Response: Yes, the AOC is willing to accept a Dun & Bradstreet report.

6. Questions "Offerors must identify non-MBE subcontractors, if any, and the role these subcontractors shall have in the performance of the Contract." The use of the phrase "role these subcontractors shall have" makes us think the State is looking for a project team rather than a single resource. Please clarify that this RFP is looking for a single Java Engineer/Analyst.
Response: The AOC is seeking one (1) JAVA Engineer/Analyst.

7. Question : May AOC JIS consider candidates with bachelor's degrees in disciplines other than Computer Science?
Response : No.

8. Question : May AOC JIC consider additional years of experience in lieu of a bachelor's degree?

   Response: No, the candidate must have both a bachelor's degree in Computer Science AND 8 or more years of experience in the field.

9. What is the type of interview for candidates (skype, in person, dial-in)?
Response: (dial in & in person)

10. Can we submit candidates who have a bachelor's in another field, not in computer science?
Response: No

11. Are there any incumbents for this position?
Response : New Solicitation

12. Should the transmittal letter be attached to the unbound original?
Response : Yes

13. Can we consider remote candidates because of the COVID-19 situation?
Response : No

14. How many references and what contact information for the proposed candidate should vendors provide?
Response : 3, Phone Number and/or skype ID

Issued by: Yeshewase Ayele
Procurement Officer
July 22, 2020